

STUDENT PLACEMENT COORDINATOR (Part time, Contract)

Hamilton, ON

About Shalem

Shalem Mental Health Network is a dynamic agency, offering innovative programs to both the Hamilton area and the province of Ontario.

A member of Family Service Ontario, Shalem is a faith-based agency serving the wider community as well as faith communities. With a culture of support and collaboration among its staff, and holding values of peace-making and professional excellence, it strives to offer great care, as well as be a safe and collaborative place to practice.

Our clinical work is client-centered and trauma-informed, done within an anti-oppressive framework.

About the role

We are currently seeking a part-time contract, Student Placement Coordinator. Reporting into the Clinical Director, the position will offer supervision to the Student Placement program at Shalem offices in Hamilton, ON. This role requires a flexible schedule, with availability aligned to when students are on site.

This contract begins on September 1, 2026 until August 30, 2028. The ideal candidate is a clinically grounded supervisor who brings strong leadership, regulatory competence, and a passion for training emerging therapists, with the ability to develop a high-quality placement program that integrates best practices, fosters relationally attuned clinical skills, and balances support with accountability.

Key Responsibilities

- Participate in recruitment, search and hiring of Master's level students seeking internships at Shalem
- Coordinate with both student and school the client-hour and administrative reporting requirements for their program
- Supervise student's clinical and administrative work by way of individual and/or group supervision
- Guide students in the ethical application of evidence-informed interventions, maintaining appropriate professional boundaries and adherence to regulatory and organizational standards

- Develop and deliver training curriculum for students during placement, attending to themes of skill development, risk management and Shalem’s clinical values of attunement, therapeutic relationship, attachment and restorative practice
- Collaborate with Executive Director and Clinical Director on ongoing clinical policy and practice decisions

Profile of the ideal candidate

- Masters level degree in the field of psychotherapy, social work or equivalent
- Membership in good standing in both a clinical association (CAMFT, OASW, or equivalent) and regulatory college (CRPO, OCSWSSW, or equivalent)
- Knowledge of a broad range of clinical modalities and interventions and systemic approaches to psychotherapy.
- Formal training in clinical supervision, including completion of recognized course work and competency in supervision theory and practice
- 5 years of experience in the field of supervision
- Ability to research, integrate and translate emerging knowledge and best practices to supervisees
- Ability to work collaboratively within a team, and balance support and accountability in the supervisory relationship
- Commitment to evidence-informed clinical practice, with the ability to critically evaluate and select therapeutic models and interventions based on current research, professional standards, and client needs

Why work with us?

Supportive Work Culture

At Shalem, we understand and appreciate the value of collective experience and we have built a great team with a wide range of discipline focus areas.

We value your growth as individuals and provide paid supervisory time and access to group supervisory sessions, where you have the opportunity to learn from and contribute to our diverse community of mental health professionals.

How Pay Works

We appreciate the work our team members do and know that our ability to achieve our mission is based on the collective efforts of the team. It’s important that we provide both fair pay, benefits, and sufficient time off, so our team members can rest and rejuvenate throughout the year.

Base Pay at Shalem is defined within compensation ranges, categorised by levels, with the goal of internal equity and alignment to the market rate. When determining pay for a candidate, it is based on the individual’s qualifications and applicable

experience, the current market rates and where others with similar levels of experience internally are on the pay grid.

Base Pay Range for Role: Min: \$45.00 Max: \$50.00

How we hire?

At Shalem Mental Health Network, it's our teams' diverse sets of experiences and knowledge that strengthens our approach to supporting our clients and ultimately their success. We strive to embody the values of respect, collaboration, and diversity, and have a strong commitment to employment equity. In our goal to foster diversity on our team, and as such we are seeking qualified candidates who share our commitment to equity, diversity, and inclusion.

Please apply with a cover letter and CV by July 15, 2026, via email to Danielle VandenAkker, Managing Director, daniellev@shalemnetwork.org

Not sure you check every box? Apply anyway. We would love to connect and determine together whether you could be a great fit.

If you require an accommodation at any point throughout the recruitment and selection process, please contact daniellev@shalemnetwork.org, and we will happily work with you to meet your needs.

We sincerely thank all applicants for their interest. We will be in touch with those whose qualifications and excitement most closely match our own.